

# **DUNSFORD SINGERS: 'A TEIGN VALLEY CHOIR'**

## **CONSTITUTION (rev 2024)**

### **1 Name and Status**

- 1.1 The name of the Choir shall be Dunsford Singers: 'A Teign Valley Choir' hereinafter referred to as the Choir.
- 1.2 The Choir is an unincorporated, not for profit, association.

### **2 Objects**

The objects of the Choir shall be:

- 2.1 To be an accomplished, non-auditioning choir in the area of Teign Valley and beyond.
- 2.2 To encourage singing excellence.
- 2.3 To promote a spirit of friendship and tolerance within the Choir.
- 2.4 To participate in concerts of high repute.
- 2.5 To provide a wide and varied repertoire.
- 2.6 To assist local charities but without detriment to objects 2.1-2.5.

### **3 Membership**

- 3.1 Membership of the Choir shall be open to any person interested in furthering the objects of the Choir and who has paid the termly subscription at the appropriate rate or rates as shall be determined by the Committee, all subscriptions being payable at the commencement of each term.
- 3.2 Every member shall have one vote at General and Special meetings of the Choir.
- 3.3 No individual shall be excluded from membership of the Choir or be debarred from election to the Committee or any official capacity on the Committee, on the grounds of gender, race, colour, age, religion, sexual orientation, disability or political affiliation.
- 3.4 Junior Membership (aged 12-18 ie secondary school age) is subject to written permission of the parent/guardian and in accordance with the Choir's Safeguarding Policy.
- 3.5 A member who acts in contravention of the Choir's Constitution or fails to pay their membership subscription by 6 weeks after the beginning of the term to which the subscription relates, without good cause, shall be expelled from membership.

## 4 **Officers and Committee**

- 4.1 A Committee shall be elected to conduct the Choir's business on behalf of members. The Committee shall be accountable to the members in General Meeting.
- 4.2 The Committee shall have a minimum of six and a maximum of eight members and shall be elected by members at the Annual General Meeting to serve for a period of three years.
- 4.3 The Committee shall elect the following officers: the Chairman, the Secretary and the Treasurer.
- 4.4 The officers and ordinary members of the Committee shall be eligible for re-election for a further period of three years. There is no limit on the numbers of terms a Committee member may serve.
- 4.5 Should an officer or ordinary member vacancy occur, the Committee shall have the power to co-opt a member of the Choir to the Committee until the next Annual General Meeting.
- 4.6 The Committee's quorum shall be four.
- 4.7 Each Committee member shall have one vote. In the event of a tied vote, the Chairman shall have a casting vote.
- 4.8 The Musical Director, Accompanist and any other person who the Committee considers may assist its deliberations, may be invited to attend meetings of the Committee but will not have any voting rights.

## 5 **Management**

- 5.1 All the arrangements for the concerts and other events shall be the responsibility of the Committee in liaison with the Musical Director.
- 5.2 Financial affairs shall be under the control of the Committee.

## 6 **Meetings**

- 6.1 Each year there shall be an Annual General Meeting which shall normally be held in the October following the financial year end, and no later than the December following the financial year end.
- 6.2 The Committee may, if it appears to be in the interests of the Choir, convene a Special General Meeting at any time.
- 6.3 A record shall be kept, in the form of minutes, of all Committee and General Meetings.

6.4 The quorum for a General Meeting of members is 6.

## 7 **Finance and Choir Assets**

7.1 The financial year shall end on 30th June.

7.2 The bank mandate shall include a minimum of three and a maximum of five signatories.

7.3 Payments shall be authorised by any two signatories included on the bank mandate.

7.4 The income and property of the Choir, however derived, shall be applied solely towards promoting the objects of the Choir as set forth above, and no portion thereof shall be paid or transferred, either directly or indirectly, to any member or members of the Choir except in payment of legitimate expenses incurred on behalf of the Choir.

7.5 The financial accounts shall be examined by a person who is independent of the Committee ('Independent Examiner'). The Independent Examiner will report to the members in a written report set out on the accounts. The accounts will then be submitted to the members at the Annual General Meeting or, if unavailable, at a later date but no later than 31 December following the financial year end.

## 8 **Constitution**

8.1 The Constitution shall be subject to approval by members at the Annual General Meeting or a Special General Meeting.

8.2 Approval of and alterations to the Constitution must be made by a resolution passed by a two thirds majority of those present and entitled to vote at the Annual General Meeting or a Special General Meeting.

8.3 Proposed alterations should be circulated to the membership not less than 21 days before the date of the meeting.

## 9 **Dissolution**

9.1 In the event of the Choir being wound up, any assets remaining upon dissolution, after the payment of proper debts and liabilities, shall be transferred to a Choir with similar objects or a charitable institution or institutions.

Note: This Constitution was unanimously adopted as the Constitution of Dunsford Singers: 'A Teign Valley Choir' at the Special General Meeting on 11 March 2024 at the Dunsford Village Hall

Signed (insert chair signature)

Signed (insert member signature)